

# **CIMARRON MAINTENANCE REQUEST FORM**

**TO: THE BOARD OF DIRECTORS OF CIMARRON HOMEOWNERS ASSOCIATION, INC.  
AND/OR PROPERTY MANAGEMENT COMPANY**

**DATE:** \_\_\_\_\_, 20 \_\_\_\_

**FROM:** \_\_\_\_\_

Unit Owner(s) OR their designated POA, only

Phone Number

Street Address

Email

## **IF YOUR UNIT IS LEASED, PLEASE READ AND INITIAL :**

As Unit Owner who is leasing, I hereby acknowledges that **ALL COMMUNICATION** from the **Cimarron Board of Directors** and/or the **Property Management Company** is my responsibility to communicate to the **Lessee**. This includes **DATE / TIME** when maintenance worker(s) may **REQUIRE ACCESS** to the **EXTERIOR OR INTERIOR** of my unit.

\_\_\_\_\_  
Owner Initials

**THE FOLLOWING CONDITION OF MY UNIT IS IN NEED OF MAINTENANCE OR REPAIR:**  
**Please include photos or drawings in addition this form**

**1. Location of condition:**

**2. Description of condition:**

**3. Date condition was first observed:** \_\_\_\_\_, 20 \_\_\_\_

Submit via email to: [cimarron@rpmgrs.com](mailto:cimarron@rpmgrs.com) or submit via mail to:  
R and P Property Managers, Inc., 8 Glenn Willow Drive #14, Arden, NC 28704, Telephone: (828) 699-7011